



Asia's largest automotive show  
January 12-17, 2006 • New Delhi, India

## SPACE BOOKING CONTRACT FORM (Form No.1)

### DOMESTIC EXHIBITOR

#### EXHIBITOR DETAILS

Company/Organisation: .....  
 Chief Executive: ..... Designation: .....  
 Contact Executive: ..... Designation: .....  
 Address: .....  
 E-mail: ..... Phone: ..... Fax: .....  
 Delhi Contact: ..... Phone: ..... Mobile: .....  
 Fax: ..... Email: ..... Internet: .....

#### SPACE RENT DETAILS

Space Type		Members	Non-Members	Amount (Rs.)
<b>Raw Space</b> (min. 36 sqm)	Indoor ..... Sqmts	Rs.5900 per Sqm	Rs.6900 per Sqm	
	Outdoor ..... Sqmts	Rs.4500 per Sqm	Rs.5500 per Sqm	
<b>Built-up Space</b> (min. 12 Sqmts)	Medium & Large Cos..... Sqmts	Rs.8000 per Sqm	Rs.9900 per Sqm	
			<b>Total Space Rent before discounts</b>	

#### DISCOUNTS

Amount after deducting applicable discounts (*Please use form 1A*)

#### OTHER CHARGES

<b>Electricity Charges (adjustable)</b>	<b>Raw Space:</b> 10% of the Space Rent or Rs.200,000 (Adjustable) OR ..... KW @ Rs.2200 per KW <b>Built-up Space</b> for lighting only @ Rs.300 per Sqm X ..... Sqmt	
<b>Catalogue Advertisement</b>	Refer Point No.20 of Rules overleaf for cost details.	

**Total amount before tax**

Add Service Tax 10%

Add Education Cess 2% of ST

**Caution Money(Refundable)** **Only for Raw Space:** @ 5% or Rs.20,000 (Lumpsum)

**GRAND TOTAL**

#### EXHIBIT DETAILS

Products / Services to be displayed:

- .....
- .....
- .....
- .....

#### DETAILS FOR GROUP COMPANIES

The following Group companies would also be represented in our stand:

- .....
- .....
- .....
- .....

**Please study the General Exhibitor Rules Overleaf, while finalizing this contract.**

I/we have read the GENERAL EXHIBITOR RULES and confirm that we shall abide by them. Enclosed is our Bank Draft No. .... For Rs. .... towards payment of rental and other charges in favour of CONFEDERATION OF INDIAN INDUSTRY, New Delhi.

Name: ..... Designation: .....  
 Signature: ..... Date: .....

**TDS EXEMPTION:** Organiser will obtain Income Tax Exemption Certificate from the Competent Authority on receipt of application form, duly completed, alongwith requisite payment. Exhibitors are requested NOT TO DEDUCT TDS under section 194 (I).

**Mail to:** Confederation of Indian Industry, Trade Fairs Division, Plot No 249-F, Udyog Vihar Phase IV Sector 18, Gurgaon-122 015 (Haryana).  
 Tel: 91 124 5014060-67 , Fax: 91 124 5014080 Email:roy.jacob@ciionline.org, Internet: www.autoexpo.in





## GENERAL EXHIBITOR RULES (Domestic)

### 1. Organiser:

- Automotive Component Manufacturers Association of India (ACMA)
- Confederation of Indian Industry (CII) and
- Society of Indian Automobile Manufacturers (SIAM)

**Address for Communication:** Confederation of Indian Industry (CII), Plot No 249-F, Udyog Vihar Phase IV, Sector 18, Gurgaon-122 015 Haryana, INDIA. Tel: 91 124 5014060-67 Fax: 91 124 5014080 Email: roy.jacob@cionline.org Internet: www.autoexpo.in

### 2. Venue : Pragati Maidan, Mathura Road, New Delhi, India

### 3. Exhibitor : Any Company / Organization participating in AUTO EXPO 2006. Organiser reserves the right of participation.

### 4. Basic Rentals:

Stand Types	Rent (in Rs. per Sqmt)	
	Member	Non-Member
Indoor Built-up*	8000.00	9900.00
Indoor Raw Space	5900.00	6900.00
Outdoor Raw Space	4500.00	5500.00

Built-up space includes Fascia, Carpeting, Spot lights, Display Table, Reception Table, Chairs & Waste Paper Basket with every 12 sqm. module. However, electricity consumption charges are to be paid separately @ Rs. 300 per sqm for general lighting.

### 5. Space Booking Procedure:

Exhibitor Category	Advance Payment	Advance Payment Deadline	Balance/Final Payment Deadline
Early Bird	30% Advance	31 May 2005	30 November 2005
Priority	50% Advance	31 July 2005	30 September 2005
Final	100%	1st August 2005 onward	Booking closes on 30.11.05

### Notes

- a) The prospective Exhibitor must apply on the Space booking contract form Form 1 for participation in AUTO EXPO 2006 indicating requirement for built up and/or raw space. Allocation of space will be done by the Organising Committee consisting of representatives from ACMA, CII, and SIAM, on "first-come-first-served" basis strictly subject to receipt of advance and payments as per the space booking procedure. The decision of Organiser on space allotment is final.
- b) The Exhibition will be spread in and around Hall Nos. 2 to 14 and 18 at Pragati Maidan.
- c) Application for space, both indoor and outdoor, may be made in combinations/multiples of contiguous plots/booths. For a combination of contiguous, furnished indoor standard booths allotted, provision of partitions within the area would be optional.
- d) Domestic exhibitors should make the payments in Indian Rupees by Demand Draft favouring **Confederation of Indian Industry, New Delhi** as per schedule.
- e) Rental includes passes for exhibitor staff manning stands during the Fair and one free entry in the Fair Catalogue.
- f) Wherever Indoor or Outdoor Raw Space is allocated, the exhibitor will have to erect their stand at their own cost in line with "The Rules and Guidelines for Design and Construction of Stand" for AUTO EXPO 2006.
- g) The Organiser reserves the right to reallocate space, change the layout, add or delete corridors in Space Plans that may affect some exhibitors or stand orientations. The Organiser's decision shall be final. The Organiser reserves the right to turn down an application for participation, or even deny participation to exhibitors already confirmed. The Exhibitor shall not organise any concurrent shows outside of AUTO EXPO 2006 in New Delhi during the AUTO EXPO 2006.
- h) The exhibitor - any company / organization participating in AUTO EXPO 2006 - enters into a contract upon submission of this document. The Company (Proposed Exhibitor) agrees to participate at AUTO EXPO 2006 and to abide by the rules and regulations & bye - laws, handed out by Auto Expo Secretariat to the exhibitor, before the exhibition. Upon any breach of contract by the Exhibitor, the Exhibitor is liable to pay the space rentals in full, to the organiser.
- i) The exhibitor will be required to make good all damages, (or make payment adjustable against security deposit in lieu thereof) to the fair ground facilities/building etc., incurred during setting up / fair period and/ or dismantling period.
6. Security Deposit: (To accompany Form N.1) @ 5% of the total space rental subject to a maximum of Rs.20,000. The deposit will be refunded after adjusting dues, if any, within two months from the closure of the fair.
7. **Electricity:** Available at 230V Single Phase and 400V. Three Phase A.C. 50 Cycles. **Charges :** Built-up Rs.300 per sqm and additional requirement @ Rs.2,200 per kW;

Raw Space Rs.2,200 Per kW Exhibitors must give their power requirements in kW, in writing. All these rates are subject to revision. Exhibitors requiring special lighting/power to demonstrate machinery would need to apply with full details latest by 15<sup>th</sup> November 2005 (or immediately, if application is sent after this date). The Organiser will provide general lighting in indoor & open areas. Electricity will be provided at a suitable point near exhibitor's stand. Internal distributions to be completed by exhibitors at their own cost, only through a licensed contractor.

8. **Cancellation:** By signing & concluding of this contract, the Exhibitor hereby agrees to indemnify the Organiser for the losses at the following rates, in case of withdrawal of participation OR reduction of space at a later stage:
  - \* from 16<sup>th</sup> May to 31<sup>st</sup> July 2005 : at 30% of total space rentals
  - \* from 1<sup>st</sup> August to 30<sup>th</sup> September 2005 : at 60% of total space rentals
  - \* from 1<sup>st</sup> October 2005 onwards : with the full space rentals<sup>10</sup>
9. **Approval For Design Of Stand:** The stand design drawings along with to - scale mock-ups, complete with details of exhibits, electricity, water and other installation, in 4 copies, should be submitted for Organiser's approval, latest by 31<sup>st</sup> December, 2005. . **A penalty of Rs.50,000/- will be levied on drawings received after this date (till 5<sup>th</sup> January, 2006) :**

In case of non-receipt of stand drawings by 5<sup>th</sup> January 2006, the Organiser is at liberty to allot the stand to another exhibitor. The Exhibitor is liable to pay for the space rentals in full to the Organiser.
10. **Telephone:** Facility for cellular phones will be available. Details of charges etc. will be sent on demand.
11. **Sale Of Exhibits:** No sale of Exhibits is allowed during the fair period.
12. **Removal Of Any Exhibit** during the fair period is prohibited.
13. **Clearance of Exhibits : All Exhibits including stand material to be removed by 1000 hrs on 18<sup>th</sup> January, 2006. Organiser will not be responsible if Exhibitors fail to comply with this date.**
14. **Handling Of Exhibits - Customs and Import Procedures:** The organiser will appoint official clearing and freight forwarding agencies for AUTO EXPO 2006 for assisting exhibitors in handling customs formalities, if required. Exhibitors would have to contact them directly for such assistance. Movement of exhibits in the Fair Grounds by agencies other than the official clearing and forwarding agents is strictly prohibited.
15. **Duty Free Temporary Importation of Exhibits:** This facility is extended to all overseas exhibitors in AUTO EXPO 2006 who have registered by remitting space rental in foreign exchange. *If any one or more of the exhibits displayed by the domestic exhibitor is imported, under duty free temporary importation facility, the dollar rate will be charged.*
16. **Possession Of Stands:**
  - a) Built-up Booths by 10<sup>th</sup> January 2006 - 1000 hrs
  - b) Raw Space 8<sup>th</sup> 9<sup>th</sup> January 2006 - 1000 hrs
17. **Stand Completion:** By 1700 hrs on 11<sup>th</sup> January 2006 with all exhibits in position.
18. **Inauguration of Auto Expo 2006 :** 12<sup>th</sup> January 2006 morning. Exact time schedule and programme will be communicated to the Exhibitors nearer to the show dates.
19. **Buyers Guide/ Exhibition Catalogue Entry:** All Confirmed Exhibitors will get a free entry in the AUTO EXPO 2006 catalogue. Additional Entries for group companies can be accommodated at a cost of Rs. 10,000 per entry. Exhibitors are required to submit the Form No.3, duly filled in, as per schedule.
20. **Advertisement in the Exhibition Catalogue:** All Exhibitors are invited to advertise in the Exhibition Catalogue. The rates for advertisements in the AUTO EXPO 2006 Catalogue are given below. Exhibitors are required to return the Form No.2 duly filled in along with advertisement material as per schedule.
 

Black and White - Full Page	Rs.15,000
4 Colour - Full Page	Rs.30,000
Back Cover	Rs.1,50,000
Inside Front Cover	Rs.75,000
Inside Back Cover	Rs.70,000
Book Mark	Rs.1,00,000
Double Spread	Rs.50,000
Page Facing Inside Back Cover	Rs.40,000

**Technical Details**  
Print Area: 24.5 cms x 18 cms, Overall Area: 27.5 cms x 21 cms  
Double Spread: 27.5 cms x 39 cms
21. **Insurance:** Against all ascertainable risks from transportation to display and removal - should be done by the exhibitors at their cost. Organiser will in no way be responsible.
22. **Photography :** The Organiser reserves the right to photograph/video shoots any stand/exhibit for their use.
23. **Settlement of Dues:** Any and all expenses chargeable to an exhibitor must be settled before taking possession of the stand to ensure smooth removal of goods from the fair site, after the show.
24. **Force Majeure:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of natural calamity, war, fire, national emergency, labour dispute, non-availability of exhibition premises or any of the clause not within the control of the organiser, the organiser may, at their own discretion repay the rental paid by the exhibitor, or part thereof, but shall be under no obligation to repay or part off such rental and shall be under no liability in respect of any action, claim for losses. Disputes if any, will be settled under the court of Delhi's jurisdiction.